



# Thesis defence at Université Grenoble Alpes

Understanding is the key to ensuring a secure digital thesis defence process.

The advisor prepares the thesis defence with the PhD student (see step below). After declaring it on ADUM, they must approve rapporteurs and a thesis jury that comply with the institution's requirements.

## Preparation of the thesis defence project

- Evaluate the manuscript before submission
  - Identify the potential rapporteurs and jury members (in accordance with the rules of the institution\*) and gather their CVs (see next slide).
  - Contact the members of the jury to set a defence date
- \* Guidelines and rules and regulations for the Doctoral School

Fully digital process on ADUM





## Rapporteurs must

- hold HDR , accreditation to direct research, or equivalent;
- be from outside the Grenoble Alpes site, laboratory, and doctoral school where the PhD student is registered;
- not be involved in the thesis.

## the jury must

- have between 4 and 8 members, at least 50% must be from outside the Grenoble Alpes site and at least 50% must be University Professors or Associate Professors and one University Professor must be from a public institution awarding the doctorate;
  - have at least 1 UGA University Research Professor or Senior Lecturer with accreditation to direct research other than the thesis supervisor;
  - ensure a balanced representation of men and women.
  - the president must be an active University Professor or Associate Professor or a member of a French EPST (Public Scientific and Technical Research Establishment) and cannot a supervisor for the thesis.
- It is highly recommended that the jury have at least 5 members, with at least 3 external members and 3 University Professors or Associate Professors. Co-supervisors may participate as guests.*



**CVs must be provided for the rapporteurs and members of the jury** in order to verify their title, rank, employer and doctoral supervision.



For special cases (joint supervision, videoconferencing, etc.) and for further details, please see the **thesis jury guidelines**, the **rules and regulations** for the doctoral school and the joint **supervision agreement**.

Processus dématérialisé sur ADUM





## The supervisor must

The day after the defence, the supervisor receives an automatic email requesting the submission of the defence documents on ADUM (new):



Defence minutes including any proxies for members who attended via video-conference;



The final defence report.

If the jury requests revisions, the PhD student has three months to submit the revised thesis, which is required for the award of the degree. The president of the jury checks the revisions.

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A faire

Documents de soutenance

Matricule ADUM	Nom Prénom	Soutenance	Date de retour des documents souhaitée	Dépôt rapport de soutenance	Dépôt des documents de soutenance (PV, procuration, etc.)	Liste jury	Direction de t.
		03-05-2021	17-05-2021	<b>b</b>	<b>b</b>		

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